

**Minutes of the Weeting with Broomhill Parish Council Meeting  
Held at Weeting Village Hall, Weeting  
on Thursday 15<sup>th</sup> March 2018**

**PRESENT:**

Councillors M. Nairn Chair, M. Lister Vice Chair, M. Buxton, S. Walmsley, J. Prosser, M. Burlingham, P. Smith, T. J. Childerhouse, C. Drewry, County Cllr F. Eagle and Mrs P. Angus Clerk to the Council.

Mr J Reay Handyman. There were 3 members of the public.

**1. APOLOGIES OF ABSENCE**

District Cllr Sam Chapman-Allen

**2. THE CHAIRMAN'S OPENING REMARKS**

The Chair welcomed everyone, the chairman pointed out that the defibrillator needed new electro pads and needs checking once a month, he has also asked Cllr Drewry and Naomi that runs the local fitness class to take on the training.

**3. ACCEPT AND SIGN THE MINUTES**

The minutes of the meeting held on the 15th of February 2018 were accepted as a true record of that meeting, this was proposed by Cllr Buxton, seconded by Cllr Burlingham and 5 agreed, the Chair signed the minutes.

**4. TO RECEIVE DECLARATIONS OF INTEREST**

None

**5. DISTRICT AND COUNTY COUNCILLORS REPORTS**

**5.1 District Councillors Report**

The District Cllr was not at the meeting – Cllr Nairn informed the Cllrs that Breckland have launched a new lottery for good causes, Council tax bills will shortly be coming through and there has been an increase.

**5.2 County Councillors Report**

County Cllr Fabian Eagle read out his report - The Council Tax will be increased this year. He thanked everyone who helped out during the recent snow in February. He recently attended a crime prevention meeting. Norfolk County Council have allowed a trial for volunteers to fill in the smaller potholes. With regard to library's he has attended a work shop at County Hall to discuss the future of the mobile library that is in decline and 2 busses have been removed from the service.

**6. MEETING SUSPENDED FOR PUBLIC PARTICIPATION**

A member of the public asked if the Council would be considering having a number of volunteers to have access to the defibrillator – the Chair said he would need to explore this and he pointed out that incidents regarding theft of defibrillators from unlocked cabinets is extremely rare, however, he would look into this.

**7. MATTERS ARISING**

**7.1 Outstanding Highway Matters – to discuss any outstanding issues**

Speed limit from Fengate Drove through Weeting - update on progress – the Chair said that he had spoken to Matt Warden from for Highways – and this could come out of the safety budget.

**7.2 Street Lighting – Street Lighting officers report**

Two lights were reported out this month.

**7.3 Playing Field/Open Spaces**

Village Hall Drive and Overspill Carpark – Cllr Lister had obtained a quote for some work to be carried out on the drive and overspill carpark at the Village hall @ £5,500 and following a discussion it was agreed that the Council would pay for the repairs, this was proposed by Cllr Prosser, seconded by Cllr Drewry and all agreed. Football Club – Cllr Lister, Mr Lister and Mr Reay have cleared the rubbish from behind the club. Cllr Prosser said that the Chippings that had been put down in the short cut between Shadwell Close and Rectory Lane had worked very well. The fence around the Castle in Castle Walk needs repairing – the Clerk will contact English Heritage.

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## **7.4 Brandon Railway Crossing – update from Cllr Smith**

Cllr Smith said that he is logging the breakdowns and the reports that he is receiving are very accurate.

## **8. REPORTS**

### **8.1 Chairman's Report**

The chair said that Mathew Hancock had visited Weeting recently with regard to Broadband and Digital communications and announced that by 2020 everyone in Norfolk would have minimum speed of 10mb per second. With regard to mobile phone connections Ofcom have instructed the network providers that they have to improve their coverage and that everyone should have access to 5G by 2020. The height restrictions on the masts has now been lifted from 15 metres to 25 metres. There is now a scheme that is proving very successful where broadband transmitters are being installed into Church Spires and Church Towers.

### **8.2 Clerks Report**

- The Parish leaflets arrived ready for distribution – shall do this week commenting 3<sup>rd</sup> and the 9<sup>th</sup> April will appreciate any help if possible.
- Took a look at the wobbly outdoor exercise thing and sent photos over to the maintenance people.
- Prepared next year's accountancy spread sheet for the parish accounts
- Reported the pot holes and damaged path to Highways – these should be repaired by now, but there may be one or two potholes outstanding.
- Put VAT claim in for Dec to Feb.
- Met handyman to measure where the electricity box is and obtained the quote for the removal of the meter – this will not be going ahead.
- Informed Norse that they have not got the grass cutting contract for 2018 and asked for keys to be sent back.
- Attended course on General Data Protection Regulations that will come into force on the 25/5/18.
- Took lap top to Anglia Computers as we had a suspected virus – this has now been sorted.

### **8.3 Village Handyman Report**

- Repaired the chain link fence between the dog walk and Main Road.
- Put two small round post and painted them yellow to mark Anglian Water man hole cover at entrance of the Village Hall.
- Spread eight sacks of bark chipping on the puddle and footpath between Shadwell Close and Rectory Lane - *the Councillors thanked Mr Reay for doing such a good job on this area.*
- Cleared rubbish from behind the Football hut, loaded trailer with the help of Cllr Lister and Mr Lister and took this to Home Farm where Cllr Childerhouse helped to unload.
- Spread grit and salt on trod and various locations – *the Councillors thanked Mr Reay for his hard work when carrying out this job.*
- Unblocked clothes bank and put clothes into the bank that had been left beside it.
- Sorted new padlocks and made up key fobs for Mr Smith of TTSR grass cutting.

### **8.4 Bowls Club Report**

The refurbishment is nearly finished and looking very smart and CCTV has been installed. Cllr Warsley said that they could do with more people to play bowls.

### **8.5 Village Hall Report**

New heaters are now installed and working and the Village Hall sent a thankyou card to the Parish Council for their grant towards the cost of this.

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**9. CORRESPONDENCE**

County Cllr Fabian had sent an email to say that he had purchased a hand gritter for spreading salt on footpaths for use in a village that thinks it could make good use of this.

A complaint was received from a resident regarding noise from the village hall and playing fields – this has been dealt with.

**10. FINANCE**

**10.1 To Agree and Sign the Payments for February/March Invoices**

The following payments were authorised on Thursday the 15th March 2018 – this was proposed by Cllr Smith and seconded by Cllr Buxton and all agreed.

The cheques were signed by Cllrs Burlingham and Lister

<b>Balance for February 2018</b>	<b>£30,946.31</b>	
<b>Minus the following direct debits</b>		
E-On Street Lights	£426.70	
E-On Street Lights Parrots Piece	£12.75	
Viridor Waste Collection	£49.92	
Mr J Reay Salary Paid by SO	£200.00	
<b>Total Direct Debits</b>	<b>£689.37</b>	
<b>Plus the following receipts</b>		
Weeting Bowls	£18.75	
VAT Refund	£437.27	
<b>Total Income</b>	<b>£456.02</b>	
<b>Total after Direct Debits and Income</b>	<b>£30,712.96</b>	
<b>Cheques</b>	<b>Description</b>	<b>Total</b>
400149	Mrs P Angus - Salary £467.68/Mileage to Swaffham and Bury £22.50/ Home office allowance and phone £30.00	£520.18
400150	Salary paid by cheque £165.34/ Mileage £22.50/ Del of Weeting Life £126.75	£314.59
400151	HMRC - PAYE - payments Jan to March	£542.00
400152	Fengate Fasteners	£19.12
400153	Westcotec Street Light Maintenance	£194.08
400154	Mundford Parish Council - half payment for GDPR course in Bury St edmunds	£20.00
400155	P&R Garden Supplies - Bark for footpath	£60.00
400156	Viking - Black Sacks for dog bins	£33.92
400157	Barkers Print and Design - Weeting Village Life £602.00 and Parish Leaflets £115.00	£717.00
400158	Chase Timber Village maintenance	£68.91
400159	Weeting Village Hall - Hall Hire	£18.75
400160	E-On - Football Club Bill	£22.23
<b>Total Cheques paid</b>		<b>£2,530.78</b>
<b>Balance in Community Account March 2018</b>		<b>£28,182.18</b>
<b>Balance in Savings Account</b>		<b>£0.00</b>
<b>(£2,000 ringfenced for play area maintenance/ £996.50 for Play equipment)</b>		

**10.2 To Agree and Minute that Serena Barnes will carry out the Internal Audit in preparation for the External Audit.**

This was proposed by Cllr Buxton, seconded by Cllr Drewry all agreed

**10.3 To discuss 2018/2019 Salary for Handyman and Clerk**

*(The public and staff were asked to leave the room during this discussion)*

It was agreed that Mr Reay's salary would increase from SCP 16 (£9.054 and hour) to SCP 17 - £9.237 and hour.

The Clerks salary would increase from SCP 29 (£13.488 and hour) to SCP 30 - £13.941 an hour.

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**11. PLANNING APPLICATIONS (Received after the previous meeting)**  
**3PL/2018/0174/HOU**  
Erection of Carport attached to garage  
55 Angerstein Close Weeting  
No objections

**12. MEMBERS' MATTERS - items for next Agenda**

Cllr Burlingham asked how long does it takes for a new post code to be recognised, the Chair said he will look into this.

With nothing more to discuss the meeting closed at 8.45 pm

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_